



Information & Resources **G8 & NATO SUMMITS**

Issue I

February 24, 2012

A Special Message to BOMA/Chicago Members:



Since our inception more than 100 years ago, **BOMA/Chicago** has helped Chicago's commercial buildings prepare for and respond to a wide range of security and life safety matters.

In the case of G8 and NATO summits, we are leveraging our established relationships with federal and local intelligence, life safety and first response agencies to ensure that our members -- some 260 commercial buildings -- are equipped to address all life safety and logistical challenges that may arise.

We are hopeful that through vigorous preparation and the consistent sharing of information, the G8 and NATO summits, May 19th through the 21st, will be a civilized and constructive event.

As we have many times in the past, BOMA/Chicago is urging our members to take the necessary operational and security precautions that would be typical for any large scale gathering of this kind. As always, we will be there to offer advice, assistance, and support to our members with timely information, best practices, and also a unified voice.

Despite some of the logistical and security challenges that will undoubtedly arise, we are proud that BOMA/Chicago's buildings will serve as the backdrop to one of the world's most well-known gatherings of government and economic leaders.

It is truly an honor and great privilege for our world-class city to be so prominently positioned on the global stage.

Very truly yours,

Robert M. Six
President- BOMA/Chicago

In This Issue

[Keys to Preparedness](#)

[What is the G8?](#)

[What is NATO?](#)

[BC&R Planning](#)

[G8 & NATO Summit Ready Kit](#)

[Open Security Committee Meeting](#)

[Debut G8 & NATO Newsletter](#)

Keys to Preparedness

Stay Informed! Resources, Events, and Publications

Through the diligent work of the **Emergency Preparedness Committee and Security Subcommittee**, BOMA/Chicago has been preparing for G8 and NATO summits since the very day that they were announced. BOMA/Chicago remains in close coordination with the City of Chicago and federal agencies on security planning and response for the summits.

Ensuring that our Building Members -- some 260 commercial buildings -- are prepared for the G8 and NATO summits remains our top priority. As the summits approach, we will continue to keep our members informed and up to date about developments.

Information will be available through our website and publications such as this, as well as through special programs planned for the coming weeks. Links in this and subsequent newsletters will direct members to additional resources.

What is the G8?

The Group of Eight

The **G8 (or Group of 8)** is an organization of nations formed in 1975 in response to the oil crisis and global recession and has met annually to discuss major developments, set policy, and marshal resources to address the world's most pressing challenges.

In addition to the eight member countries, leaders from additional countries and global organizations may be invited to take part in discussions. The G8 countries account for about 14% of the world population and approximately 60% of the Gross World Product. All eight nations are within the top 12 countries by Gross Domestic Product (GDP). Nations attending the summit account for \$50 trillion in GDP -- 66% of the global total -- and 4 billion people or 57% of the global population.



What is NATO?

The North Atlantic Treaty Organization

NATO is a political-military alliance made up of the United States and 27 other member countries comprising 51% of the world's Gross Domestic Product (GDP). NATO has 40 partners from Australia to Uzbekistan, representing 71% of the world's GDP. It was formed in 1949 and has played a unique and essential role in maintaining security and stability throughout the past six decades. In addition to its Brussels headquarters, NATO has an integrated military command structure including two strategic commands, one located in Norfolk Virginia.



Business Continuity and Resiliency Planning

Learn and Implement the Six Steps

Your Summit Ready Kit

Critical Steps to Take Right Now

STEP ONE: If you have not already done so, immediately review the [BOMA/Chicago Summit Checklist](#) that was issued last fall. Use it as your working document to prepare for the Summits. The Summits will be held during the weekend of May 19 through the 21. However, plan for activities at least one week prior and for several days after.

STEP TWO: Designate an authorized person to register your property with the **City's Facility Incident Management System (FIMS)** database to ensure that your critical contact information is available to first responders, and to receive up-to-date information from the City of Chicago. Access the system by using the [Chicago Public Private Partnership \(CP3\)](#) portal. This database will maintain building and contact information for key personnel. It will also be used to issue access credentials to secured areas should they become necessary. Follow this procedure:

1. Designate the authorized person to enter data into the database. Only one person per building should be responsible. There is an expedited vetting process that BOMA/Chicago has worked out with the Chicago Police Department.
2. Review the [CP3 Data Entry Worksheet](#) to determine what information will be necessary to enter into the CP3 system. Gather the information and use the [CP3 Instructions](#) to register your critical information.

STEP THREE: Update the critical building contact information for BOMA/Chicago's **Send Word Now (SWN)** messaging system. BOMA/Chicago will use SWN to relay critical information and updates to each building manager, security director, and engineer. [Click here to request the SWN Data Update Form.](#)

STEP FOUR: Visit www.alertchicago.com to sign up for Notify Chicago to receive up-to-date information on everything from weather related emergencies to traffic alerts for the Chicago area.

STEP FIVE: Continue to monitor the BOMA/Chicago Website and electronic publications for further G8 and NATO Summit information.

Save the Date: Open Security Meeting March 20th

Chase Auditorium, 10 S. Dearborn St., 9:00 AM

G8 and NATO issues will be the topic of a **members-only March 20th event**. BOMA/Chicago's Security Subcommittee will hold a joint meeting with the The Greater North Michigan Avenue Association (GNMAA) to present information of interest to buildings operators as they prepare for the G8 and NATO summits. The meeting will start at 9 a.m. in the Chase Auditorium, 10 S. Dearborn St. Watch for additional information and registration details in future issues of this newsletter and on the BOMA/Chicago website.

Debut Newsletter on G8 &

Whether a facility has a documented and practiced **Business Continuity and Resiliency (BCR) Program**, or is just in the planning stages, it is prudent to apply BCR practices and principles to preparations for the G8 and NATO summits.

While a comprehensive program requires a significant amount of time and effort, BOMA/Chicago's Business Continuity and Resiliency Subcommittee has prepared a guide to be used as a reference for a basic BCR planning process. [Six Steps for Basic Business Continuity and Resiliency Planning](#) will help buildings prepare for the G8 and NATO summits. It can also provide decision makers with a primer for further business continuity planning.

NATO Summits

Information and Resources for Members

This is the first of regular e-newsletters that will be prepared and distributed by BOMA/Chicago to help **Building and Affiliate members** prepare for the G8 and NATO Summits. In the weeks to come, we'll offer current relevant information and updates as they become available from federal agencies and the City of Chicago.

If you have specific questions, please contact:

Ron Tabaczynski, Director of Government Affairs
Phone: [312-870-9611](tel:312-870-9611)
Email: rtabaczynski@bomachicago.org